

# THE FRIENDS OF HERINGTON HOUSE

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THE ASSOCIATION OF PARENTS AND TEACHERS OF HERINGTON HOUSE PREPARATORY SCHOOL

## MINUTES from The 37<sup>th</sup> Annual General Meeting, 19th October 2010

**Attendees:** Judy Bowie-Britton, Liza Carolan, Sophie Clarke, Mr Dudley Cooke, Tamara Cooper, Julie Day, Jo Dewar, Sara Harris, Clare Hughes, Ann Lewis, Lisa Mason (Chairman), Mrs Poulain, Nicola Sackett, Jill Spicer, Emma Stack, Koren White, Debbie Williamson (Treasurer) and Samantha Zive (Secretary).

### Approval of the 36<sup>th</sup> AGM Minutes

The Minutes of the previous meeting were circulated. After reading through, there were no matters arising. Minutes were proposed by Lisa Mason and seconded by Debbie Williamson and Judy Bowie-Britton.

### Chair & Treasurers Combined Report

#### CHAIRS REPORT 2010

I'd like to thank everyone for coming.

There are 3 people I really need to show my appreciation on behalf of my committee and the parents, my treasurer Debbie who is so very efficient, Sam who gets the minutes done and off to a tee now and constantly reminding her Chair of her responsibilities and poor Clare who took over the Thrift shop.

I think also we need to thank Mrs Dunlop who really needs us like a whole in the head some mornings, Mrs Trower who organised the Christmas cards this year and Steven Clews who once again stepped up to the plate and audited our accounts.

We have tried to include non committee in our meetings and I think that each term we have had at least one different parent involved and if anyone expresses an interest we have tried to include them immediately. I think that it is very important to have an open forum

Before I leave this post I do faithfully promise to rewrite the constitution.

This year slightly unconventionally Debbie and I agreed that it would be better to merge my chairs report with her treasurers report. There is a large overlap and I am very conscious of everyones time constraint.

### Accounts for the period 1 August 2009 to 31 July 2010.

FOHH are committed to providing events for children and parents alike on a social level; not purely a fundraising organisation. We do contribute to many charities along

the way, Pudsey Bear , Guide dogs, Breast Cancer .....We started the year with a healthy balance of £5,779 and ended the financial year with an increase to £7,868.

Normal services resumed again with the Halloween Party, Family Christmas Disco and Easter Egg Hunt, Mum's Spring Lunch , were all very successful and well turned out events. The Easter Egg hunt lost only 1 parent this year and one child managed to join the wrong group half way round. The raffle from the mums spring lunch was donated in its entirety to Breast Cancer These all being non-fundraising just social events with a cost of £394. The Valentine's Dinner and Dance was unfortunately cancelled due to insufficient numbers, with a cost of £100, we have however rebooked for 6<sup>th</sup> May next year – general feeling that the timing is better and there is a great year 6 group of parents we will need to say goodbye to.....

The Summer Fayre our biggest fundraiser and raised a massive £2,412. This year was rather wet but very funny and didn't dampen anybody's involvement. We decided not to have a Sports Day Raffle because of it being three days before the Summer Fayre, but as most people asked for one subject to Mr Dudley-Cooke's approval we will consider to hold one this year and perhaps delay the summer fayre again until the end of term.

The Easy Fundraising website continues to provide solid revenue, together with the Bags2School jumble has provided a amazing £1,099 this financial beating last year's £881. Yellow Moon and Foneclub still bought a donation of £58.

Clare Bear took over from Kim Clews to manage the thrift shop and continues to generate a healthy income – this year £1,154. There are still some issues to be resolved here and we are working on a solution to make Clare's life easier.

FOHH have made purchases for the school totalling £1,658, which included replacement/additional Gazebos, Wet Play continues for each class, the ongoing Newsletter and of course the Pantomime and Christmas Party for KG/TR.

Our commitment to the Pantomime and KG/TR Christmas Party has always at the top of our agenda, so bearing in mind the significant amount of money we have, we will deposit funds to cover , 2010 and 2011. Therefore at present, allowing for a reasonable float we have £4,000 to contribute to Herington House School.

***This brings me comfortably out of the accounts and I thank Debbie again for her preparation and support.***

Last year we slightly ahead of ourselves and we discussed a large fundraising project.

Therefore with the building works beginning I think that now is an appropriate time to discuss this.

I do need to stress that these works are not being funded by the parents but by Mr Dudley Cooke and they will be to the benefit of all of our children.

With this in mind we have the opportunity to contribute to the school.

I would also finally before we wrap up point out that as there is no queue of possible successors to take my place I really don't want to be standing here when both my children have left this school, as much as I love HH I think we have to accept that it is not an infinite posting!

### **Future expenditure and events**

We have put the Pantomime money away for the next 3 years.

The main topic for fundraising this year is to do with the current extension of the school hall. The school extension is costing circa £500,000 so the FOHH would like to help provide the children with some Staging or LED/Stage Lighting for the new hall.

We would also like to provide an Overhead Projector and a Yacker Tracker.

Action – LM/SZ to send out a letter to the parents providing them with the Fund raising aims and objectives. To be drafted at the committee meeting on 27<sup>th</sup> Jan 2011.

### **Constitution**

There were no changes to the Committee. Lisa thanked the Committee Members for all of the help that they have provided her with over the past year.

### **Any other business**

Mr Dudley-Cooke thanked Lisa for all of her hard work, especially her commitment to the Newsletter.

Regarding the school uniform, Mrs Dudley-Cooke is still trying to find manufacturers who will make the smaller quantities we require. Mr Dudley-Cooke asked all Class Representative to pass on this information to any parents who are concerned. As a result of lack of new uniform the Thrift shop has experienced a lot more business. To assist Clare Hughes in the running of this Mr Dudley-Cooke agreed that we could host the Thrift Shop one morning in the school hall. TBA.

### **Date of Next Meeting**

8.00pm Thursday 27<sup>th</sup> January 2011